

DIGITAL

MOBILE

SIMPLE

EFFECTIVE

COBI TIME

Efficient Time Recording for SAP Business One

COBI.time Solution Overview



Modern Time Recording **for SAP Business One**

COBI.time is a simple, modern and standardized solution with sophisticated details for SAP Business One, which is suitable for any sector and industry and meets all the demands of modern working time recording – everywhere and at all times. As a reliable add-on, COBI.time offers you the possibility to easily and quickly book and manage your work, break and project times in your office or on the go.

With its comprehensive functions and the automation of complex processes, COBI.time enables the optimization of workforce management. Your booked data is automatically transferred to time sheets in SAP Business One, thereby avoiding the duplication of effort and saving time for value-adding activities.

Thanks to simple implementation and future-oriented mobile technology, you can increase the productivity and efficiency of your business.



Perfect Complement to **Manage your Workforce**

Modern time recording has to be able to capture working hours simply and accurately directly on site, process the data and generate analyses at the press of a button. COBI.time is ideal for companies of all sizes and sectors and works seamlessly with SAP Business One. This allows staff to benefit from increased efficiency in organizing working time and enhance collaboration across departments. With a professional time recording system, you have all the relevant data at your fingertips all the time. This means you are always in full control.

- Real time attendance overview
- Lock/ Unlock features per user
- Login via PIN, username and password or face recognition
- Two-Factor Authentication
- Customer specific special functions and branding
- Automatic creation of time reports
- Touch screen optimized



Make it Simple with **Full Integration**

As an Add-On COBI.time provides the following information in real time in your SAP Business One System:

- Import of SAP Business One employee master data
- Information for easier payroll accounting
- Time Sheets
- Absence Report
- Project Time Reports
- Posting to Cost Centers



Whatever your Device of Choice is, **we've got you Covered**



You can run COBI.time on all the major mobile platforms. The solution is optimized for touchscreens and has an intuitive user interface. Whether you log in via PIN or via browser – COBI.time enables the convenient processing of your work-related information with the mobile device of your choice.

Supported Platforms:

- Recent versions of all modern web browser (Firefox, Chrome, etc.)
- All mobile platforms (Android, iOS, etc.) with a recent web browser

Designed for all Small and Midsize **Working Time Recording**



Affordable

low total operating costs and affordable license model



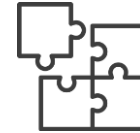
Platform Independence

can be used from any web browser or mobile device



Quick Implementation

commissioning within a few hours



Fully Integrated

based on the well-known SAP Business One functionalities



Multilingual

available in German and English



Dynamic

management of users and rights

Take Advantage of **Extensive Mobile Functionality**



Productivity

Proactively meet your time management demands, reduce errors and create transparency.

Benefit from a more efficient system by running flexible, mobile and fully integrated.



Real-Time Data

Gain sound information due to a permanent personnel time overview in real-time and lay the foundation for a high-performance working time management.

You have a constant overview of working time balances, absences, overtime and any allowances due in your SAP Business One system.



Mobility

Offer your employees the opportunity to record their working times anywhere and anytime with this user-oriented solution for SAP Business One with the platform and devices of their choice.

COBI.time **Functions**



Features at a Glance

- Posting time of work, break and projects
- Correction to time account via manual time keeping
- Management of user and rights
- Posting to cost centers
- Filtering by teams and roles
- Evaluation of planned and actual times
- Presence List with filtering options
- Manual Time Booking
- Absences for e.g. leave, training, illness, etc.
- Record of working times of employees without SAP Business One license
- User import from the SAP Business One employee master data
- Order management and approval process
e.g. application for leave, stay abroad, further training

Timekeeping

With COBI.time, you can easily record your working time through the typical web browser or mobile device.

- Tracking via Come/Go button
- Tracking of breaktimes via Break Start/End button
- Tracking while working in the office, from home or while traveling
- Linking working hours to a project or a service call
- Overview of achieved and remaining working hours
- Voice control support



Manual Booking

If you are traveling without an internet connection, you can manually enter your working hours. In addition to the working and break times, you can also book non-calculable times. Assign your times to cost centers, activity types or projects in no time at all

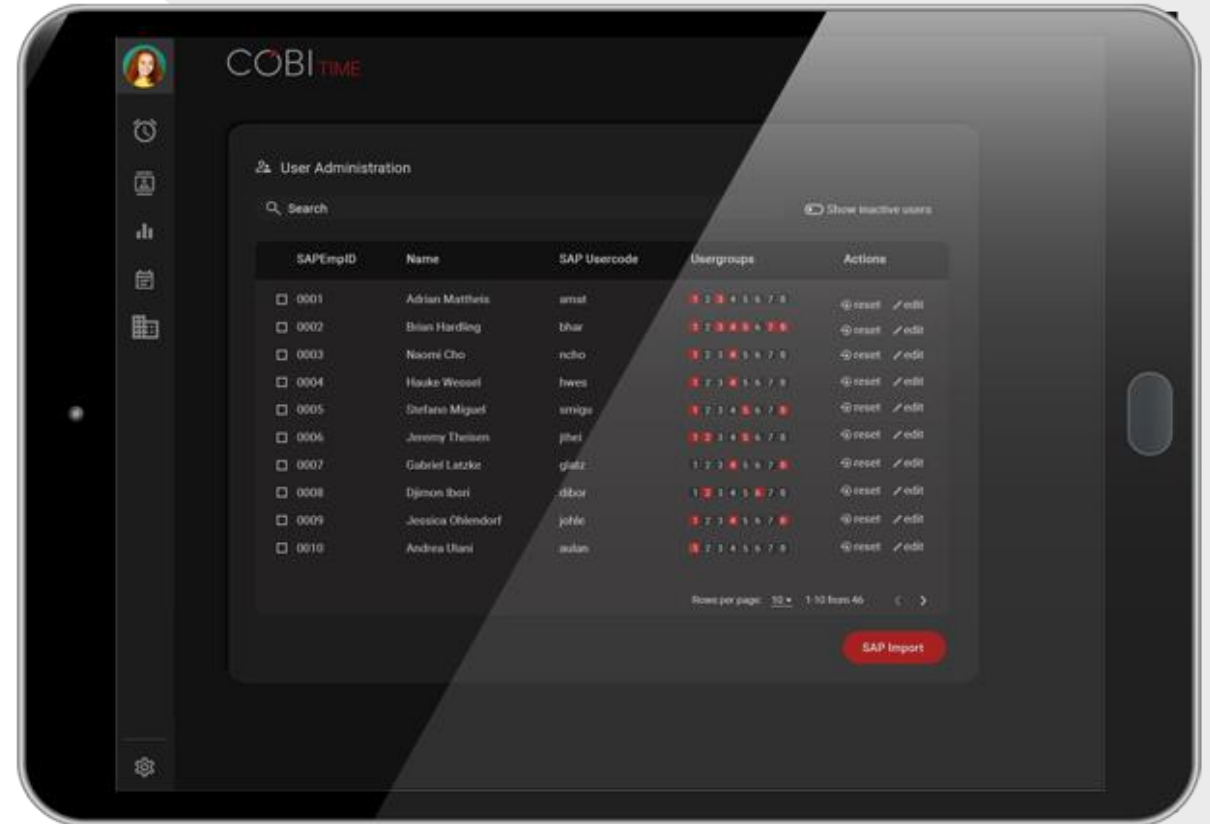
- Working hours start, end and break time
- Specification of accountable time
- Cost Center / Activity Types / Project



User Administration

Import users from your SAP Business One system and set individual permissions.

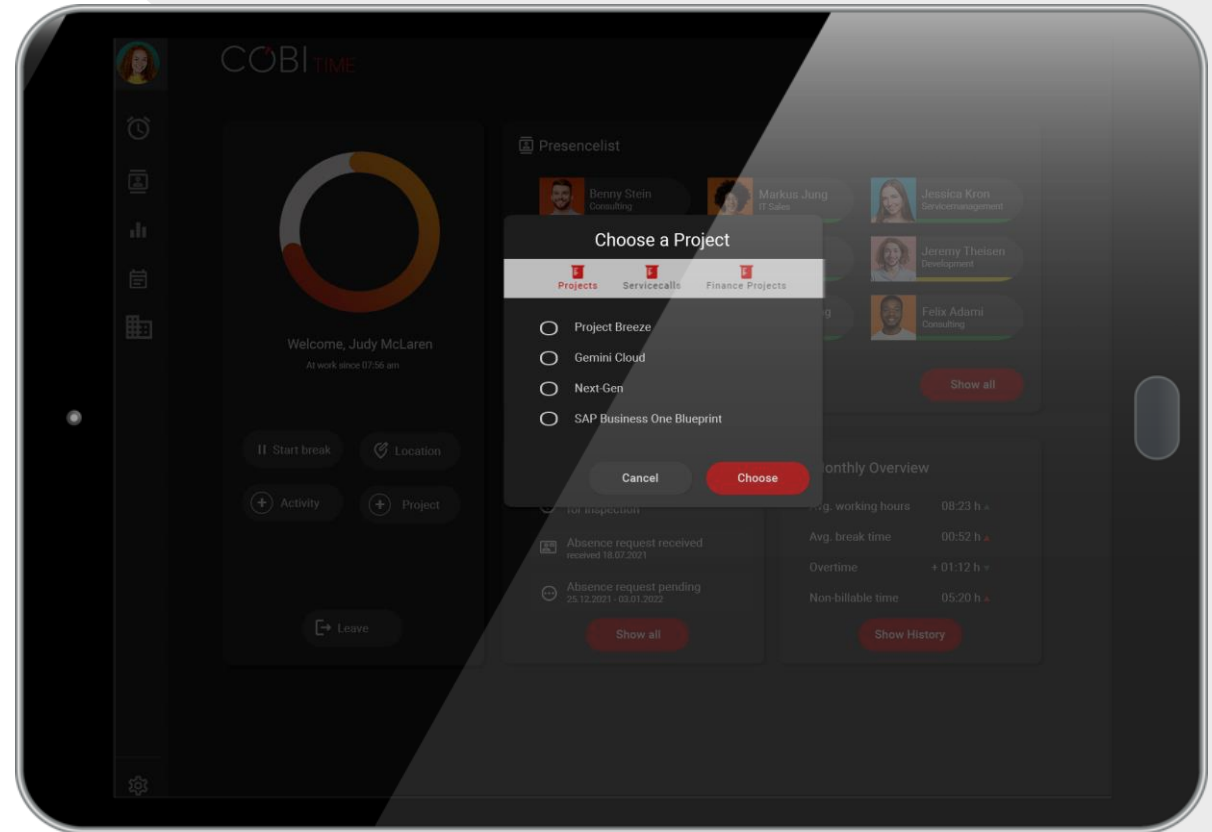
- Different user rights and groups
e.g. administrator, project manager, user
- Viewing the attendance list
- Manual time tracking
- Correct project and break times
- Viewing working hours



Project Management

Book times against your projects in SAP Business One and keep track of all current projects.

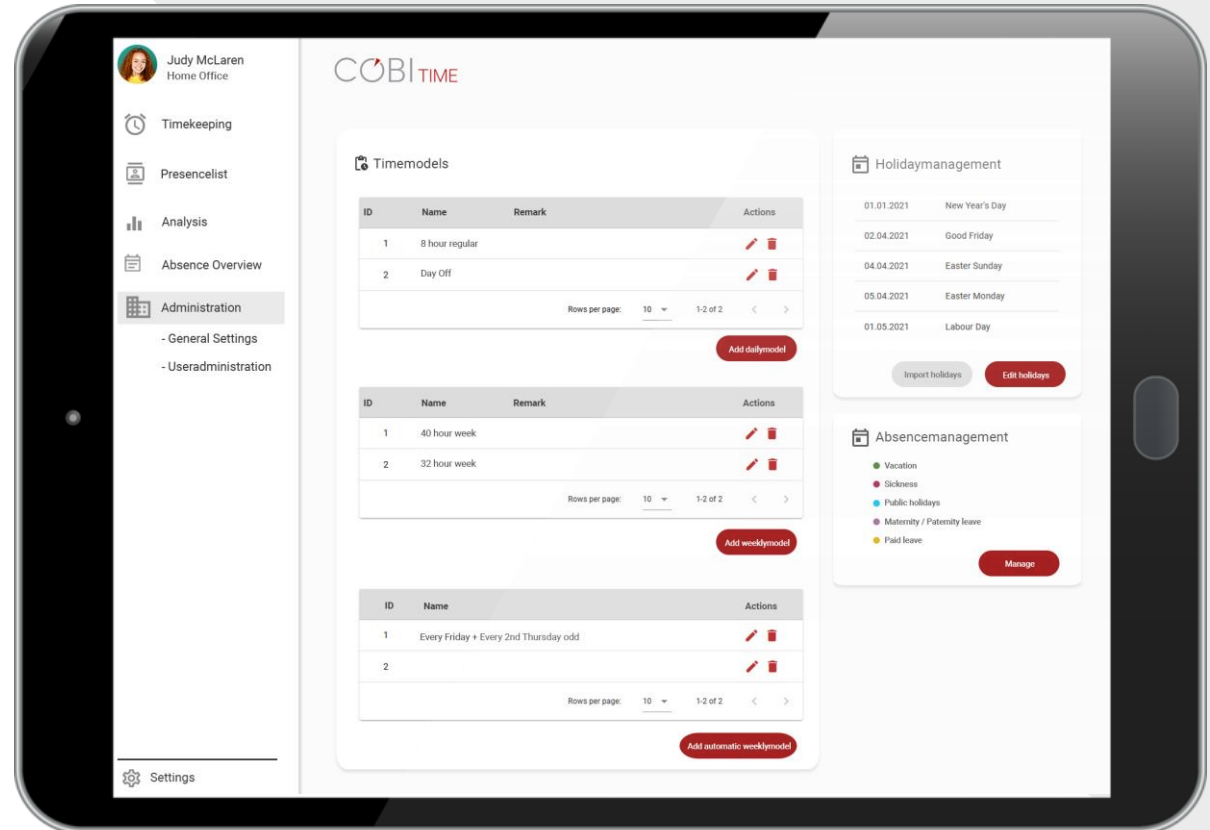
- Overview of current SAP Business One projects
- Book working hours on projects
- Assignment of users to projects
- Saving the mapping in SAP Business One



Time Models and Working Time Accounts

Define individual daily time models as well as weekly time models and assign them to the respective user in order to conveniently evaluate target and actual times.

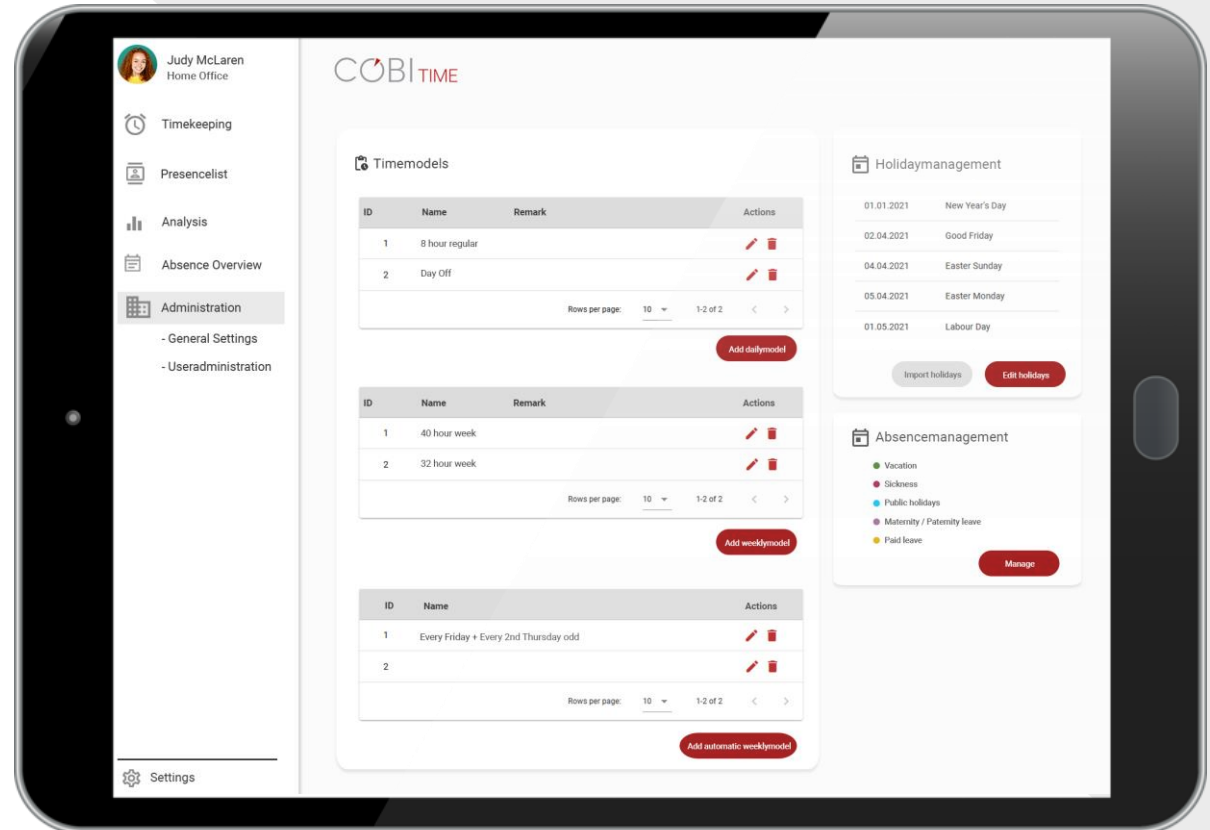
- Definition of time of day / time of week models
- Assign working time accounts
- Evaluation of target and actual times
- Transfer of assigned time module into SAP Business One



Absence Management

You can always keep an eye on absences such as holidays or training courses using the absence calendar. Requests for absences can also be sent and approved in COBI.time.

- Overview of all absences
- Submit requests for absences
- Approval of absences
- Management of public holidays



Real-time Presence List

Get real-time data on the attendance of your employees. The presence list displays all COBI.time users with information.

- Search by name or department
- Filter by department or availability
- Status display e.g. office, home office, vacation, on the go, ...



Upcoming Feature: Personal Analytics

See a clear picture of your working time – with personal analytics and reports. This helps to analyze work trends and make smarter business decisions.

Planned features:

- Daily working hour overview
- Working time summary report
- Monthly overview
- Detailed overview of time spend on projects



Learn **More**

See for yourself how you can work with COBI.time to optimize your working time recording.

[Documentation](#)

www.cobisoft.de/en



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